

# Group Order Form



Office Use Only Initials \_\_\_\_\_ Date Received \_\_\_\_\_ Order No. \_\_\_\_\_

- To be eligible for the Pay in Advance Group Rate (\$21.95/person), a minimum purchase of twenty (20) tickets must be made and paid for one (1) week or more in advance.
- Tickets added to prepaid orders under seven (7) days and on the date of your visit will be added at the rate of \$23.95 per person, with no additional complimentary tickets.
- To be eligible for the Pay on Arrival Group Rate (\$23.95/person), a minimum purchase of twenty (20) tickets must be made 24 hours or more in advance and paid for upon arrival.
- For every twenty (20) tickets purchased, your group will receive one (1) FREE ticket.
- Shipping: There is a \$20 fee to ship tickets. Tickets will be mailed to the address provided.
- There will be a \$5 processing fee added to each order.
- Cancellation Policy: All tickets are non-refundable. In case of cancellation, tickets are valid 1 year from purchase date.

## General Information

Group Name	Date of Visit	Arrival Time View seasonal hours at <a href="http://spacecenter.org/hours">spacecenter.org/hours</a>		
Contact Name	Street Address			
City	State	Zip Code	Phone Number	Alt. Phone Number
Email Address (Will receive confirmation email)		Fax Number		
Type of Group: <input type="checkbox"/> Church <input type="checkbox"/> Convention <input type="checkbox"/> Corporate <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Military <input type="checkbox"/> Reunion <input type="checkbox"/> Nonprofit/Charity <input type="checkbox"/> Tour & Travel <input type="checkbox"/> Clubs & Associations <input type="checkbox"/> Daycare <input type="checkbox"/> Homeschool <input type="checkbox"/> Other				

## Admission Tickets

Ticket Type	Price per Person	Quantity	Total
Pre-Paid Group Tickets Orders prepaid one (1) week or more in advance. Minimum: 20	\$21.95		
Pay On Arrival Group Tickets Reservation required 24 hours prior to visit date. Minimum: 20	\$23.95		
Complimentary Tickets One (1) free admission ticket for every 20 prepaid tickets purchased	Free		
Sending Method <input type="checkbox"/> Email (Free) <input type="checkbox"/> Pick Up (Free) <input type="checkbox"/> Ship (\$20)	-		
	Total Cost of Admission Tickets		

## Child Meal Options

Choose one child meal option and/or the adult meal option for group.

Option	Description of Meal Options	Price per Person	Quantity	Total
Child Meal 1 <b>Includes:</b> <input type="checkbox"/> Kids Sandwich: Choice of Turkey (QTY: ____) or PB&J (QTY: ____) <input type="checkbox"/> Bag of Lay's Potato Chips <input type="checkbox"/> Drink: Choice of Gatorade (QTY: ____) or Bottled Water (QTY: ____)		\$13.00		
Child Meal 2 <b>Choose one:</b> <input type="checkbox"/> Chicken Tenders with Ranch Sauce, Potato Wedges and Whole Fruit <input type="checkbox"/> All Beef Hot Dog with Potato Wedges and Whole Fruit <input type="checkbox"/> Drink: Choice of Gatorade (QTY: ____) or Bottled Water (QTY: ____)		\$14.00		

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## Adult Meal Option

Option	Description of Meal Options	Price per Person	Quantity	Total
Adult Meal	<b>Includes choice of:</b> <ul style="list-style-type: none"> <li>• Choice of cold sandwich* or salad – Sandwich (QTY: ____) or Salad (QTY: ____)</li> <li>• Bag of Lays Potato Chips</li> <li>• Bottled Gatorade or Water</li> </ul> <p>*Excluding shrimp options</p>	\$18.00		
<b>Total Cost of Meal Tickets</b>				

Outside food is not allowed inside the center. We do have a covered picnic and park area adjacent to the guest parking lot, which is available on a first-come, first-served basis. The covered portion seats approximately 75 people and the perimeter seats an additional 50. Coolers and lunches should be stored inside of your buses until it is time to eat. If your bus will be leaving, please arrange a time for it to return to obtain your lunches.

Dietary requirements: Please be aware that items are prepared in a facility handling and preparing with egg, milk, wheat, shellfish, soy, peanut and tree nut products, and other potential allergens. If there is a concern with the dietary requirements/food allergy, please contact a member of the Space Center Houston reservations team who can direct you to any alternative options.

Meal order deadline: Orders must be confirmed a minimum of 10 days in advance of arrival. Orders will be prepared and available for the group in The Food Lab during their designated lunchtime.

Meal delivery: Orders will be prepared and available for the group in The Food Lab during their designated lunchtime.

Meal invoicing: Meals will be invoiced separately. For questions regarding meals and options, please contact Wolfgang Puck Catering at diana.harkness@wolfgangpuckcatering.com or at (281) 283-7713.

**Total Payment Due:**

Added from all Total Cost fields

## Payment Method (No Purchase Orders)

Company Check (No Personal Checks)       Pay on Arrival (\$23.95)       Visa       American Express       MasterCard       Discover

## Credit Card Information

Name on Card \_\_\_\_\_ Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

## Method of Delivery

Pick Up In Person (Free) Name of Person Picking Up: \_\_\_\_\_  
 Email (Free) Email Address: (if different from above) \_\_\_\_\_  
 Ship (\$20) Mailing Address: (if different from above) \_\_\_\_\_

Upon receipt of your registration form, a confirmation email will be sent to you.

Call us at 281-283-4755. Email form to [reservations@spacecenter.org](mailto:reservations@spacecenter.org) or fax form to 281-940-8564