

Space Center Houston Education Intern (Summer 2020)

The mission of Space Center Houston is to inspire all generations through the wonders of space exploration. Our vision is to be the world's leading science and space exploration learning center. Owned and operated by the nonprofit Manned Space Flight Education Foundation, we are the Official Visitor Center of NASA Johnson Space Center. The center features more than 400 space artifacts, hands-on interactive educational exhibits, and robust youth programs interpreting the exciting future and remarkable past of America's human spaceflight program.

We are currently seeking a to fill several internship positions for the Summer of 2020. Education Interns support ongoing Education operations, including working with current programs, and development of new programs to enhance the Education Department and support the mission of Space Center Houston. The Intern will gain knowledge of working at a non-profit education foundation charged with the mission to inspire all generations about the wonders of space exploration. At the conclusion of the internship program the Intern will present an overview of their learning experience and what contributions they made to the SCH education program(s). They will gain increased knowledge of developing and implementing informal educational programs and experiences working with school groups from local and international origins. Interns will have the opportunity to apply their unique skill sets towards creating and enhancing learning experiences related to space exploration for students and the public. The Intern will also acquire program development skills while working with the Manager to implement a timeline and measurable goals for the experience. Additional knowledge will be gained from unique learning experiences tied to NASA Johnson Space Center and space exploration. Responsibilities and qualifications are shown below:

POSITION RESPONSIBILITIES

- Collaborate with the Education Manager to develop high level, hands-on activities, curriculum and engineering challenges for various education programs related to NASA and space exploration missions
- Collaborate with education staff to update, revise, and/or enhance current education programs with relevant NASA and space exploration content
- Participate in meetings and planning sessions for current and future Space Center Houston projects
- Develop project management skills by working with a team to create project timelines and deliverables for various projects
- Conduct research and development for integration of new activities for education programs
- Be able to participate in or lead instructor training sessions for newly designed curriculum and activities
- Instruct students or guests in education programs as needed
- Other duties as assigned

POSITION QUALIFICATIONS

- Undergraduate college student returning to college as a full-time (12 credit hours) junior or senior in the fall of 2020.
- Desire to educate the public about the past, present and future of the space program and space exploration

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Manned Space Flight Education Foundation
Houston, Texas
January 2020



- Desire to learn about informal museum education. An appreciation for and enthusiasm for working with children.
- A creative team player with a willingness to work hard and a commitment to quality.
- Strong written and verbal communication skills
- Public speaking experience preferred
- Must be independent, reliable, and able to work with little supervision; a self-starter
- Computer skills using Microsoft Office Products with the ability to learn new programs/systems
- Ability to multi-task.
- Excellent organization skills
- Typical work schedule will be 8:00am-5:00 pm, Monday-Friday.
- Time off for internship related activities will be reviewed on a case-by-case basis

Space Center Houston is an equal opportunity employer. It has a diverse and inclusive work culture with a creative, fun and collaborative environment.

Pay rate: \$9.00/hour

To apply: Access the application by clicking [here](#). Save the blank application to your computer first, then complete the application. When completed, save again and email to careers@spacecenter.org.

For more information, contact the Human Resources Department at (281) 244-2150 or visit our website at www.spacecenter.org/careers.

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