

Space Center Houston Tour Driver

The mission of Space Center Houston is to inspire all generations through the wonders of space exploration. We aspire to be the world's leading science and space exploration learning center. Owned and operated by the nonprofit Manned Space Flight Education Foundation, we are the Official Visitor Center of NASA Johnson Space Center, a Smithsonian Affiliate and a Certified Autism Center. The center features more than 400 space artifacts, hands-on interactive educational exhibits, and robust youth programs interpreting the exciting future and remarkable past of America's human spaceflight program.

We are currently seeking **temporary** Tour Drivers to work during the 2019 holiday season (mid-October through early-January). Holiday season start dates will vary and may be available in October, November and December. Tour Drivers are responsible for the safe transportation of guests on the Space Center Houston Tram Tour. As a member of the Guest Operations team the Tour Driver is responsible for driving the vehicle and providing exceptional service to guests visiting Space Center Houston. Responsibilities and qualifications are shown below:

POSITION RESPONSIBILITIES

- Safely operate a Space Center Houston tram according to established procedures.
- Engage guests through pleasant greetings and by providing exceptional guest service.
- Educate guests about current NASA programs and the history of manned space flight.
- Follow established routes and directions of dispatcher.
- Operate ramp to assist wheelchair-bound passengers on and off tram.
- Work as part of a team on common duties to ensure the efficient operation of the tour.
- Responsible for proper flow of guests on the tour and through tour attractions and exhibits.
- Maintain a safe, clean and orderly work location.
- Accurately document hourly and daily reports.
- Other duties as assigned.

POSITION QUALIFICATIONS

- Must possess a valid Texas driver's license and an excellent driving record.
- Previous experience driving large, multi-occupant vehicles preferred.
- Customer service experience preferred.
- Ability to adhere to all company safety standards, service values, and operating procedures.
- An enthusiastic and outgoing personality with strong interpersonal and communication skills. A genuine desire and willingness to provide an excellent guest experience and proactively engage guests.
- The ability to work well as part of a team environment.
- A self-starter with the maturity to work with little or no supervision.
- The ability to drive a vehicle and/or stand at assigned locations for up to 8 hours with periodic breaks. Ability to climb/descend stairs.
- Ability to move quickly through groups of people to reach guests who need assistance; assist guests in emergency situations and assist guests in wheelchairs with entering and exiting the tram or vehicle. Must have the ability to push and pull the guest's weight when loading and unloading wheelchair.

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Space Center Houston
Houston, Texas
September 2019



- Willingness to work in a variety of work functions and locations including inside and/or outside in various weather conditions.
- Must be available to work a varied schedule of weekdays, weekends and as needed. **Evening shift availability of 5:00 p.m. – 10:30 p.m. strongly preferred.**
- Successfully complete a motor vehicle driving history check and drug screen.

Space Center Houston is an equal opportunity employer. It has a diverse and inclusive work culture with a creative, fun and collaborative environment.

Pay rate: \$8.75/hour

To apply: Access the application by clicking [here](#). Save the blank application to your computer first, then complete the application. When completed, save again and email to careers@spacecenter.org.

For more information, contact the Human Resources Department at (281) 244-2150 or visit our website at www.spacecenter.org/careers.

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