

Space Center Houston Visual Information Specialist

The mission of Space Center Houston is to inspire all generations through the wonders of space exploration. We aspire to be the world's leading science and space exploration learning center. Owned and operated by the nonprofit Manned Space Flight Education Foundation, we are the Official Visitor Center of NASA Johnson Space Center, a Smithsonian Affiliate and a Certified Autism Center. The center features more than 400 space artifacts, hands-on interactive educational exhibits, and robust youth programs interpreting the exciting future and remarkable past of America's human spaceflight program.

We are currently seeking a full-time Visual Information Specialist to support the strategic communications efforts of Space Center Houston. The specialist plans and facilitates onsite and field-based video production efforts, produces and edits multiplatform content, captures images via digital photography and conceives content for digital and social media distribution. Responsibilities and qualifications are shown below:

POSITION RESPONSIBILITIES

- Supports or leads video communications initiatives.
- Serves as multimedia journalist on internally produced videos for social media, website and other distribution networks.
- Creates, writes and produces video segments to communicate Space Center Houston programs, initiatives and events.
- Maintains photography, audio and video production equipment.
- Serves as creative support for other departments, working with them to develop video and photography assets that further the mission and goals of Space Center Houston.
- Works closely with graphic, social media and digital media specialists and provides special effects, animations, lighting, audio, graphic design, photography and editing support for various department and center communications assets.
- Provides consultation, guidance and video support for live social media events.
- Routinely documents center activities and events through photography and video production.
- Interacts with crew members, donors, special guests, board members, VIPs and other key stakeholders in a professional and supportive manner.
- Works with Marketing Director and Vice President of Communications on script writing, story boarding and visual presentation of center communications initiatives.
- Other duties as assigned.

POSITION QUALIFICATIONS

- Bachelor's degree in Communications, Video Production, Graphic Design or similar preferred.
- Minimum of 3-5 years of experience in the field of videography, electronic news gathering or video editing.
- Creative and resourceful videographer with strong lighting and audio skills. Familiarity with PXW 4K cameras or similar.
- Ideal candidate will be a great storyteller and comfortable using video, digital photography, music, lighting, graphics and editing to reach a desired audience.
- Proficiency with Adobe Creative Suite required. Prefer candidates with professional experience using Adobe Premiere Pro, Adobe Photoshop and Adobe After Effects.

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Manned Space Flight Education Foundation
Houston, Texas
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- Strong knowledge of graphic design principles and best practices. Animation and composition skills preferred.
- Excellent photography skills and familiarity with DSLR cameras. Photo-editing skills preferred.
- High level of professionalism, energy, enthusiasm and collaboration. Excellent interpersonal skills and a comfort interacting with internal and external stakeholders.
- Prefer individuals with a passion for space and science learning.
- Excellent writing skills and a demonstrated ability to create compelling and entertaining communications assets.
- Ability to work flexible hours including nights and weekends as needed.

Space Center Houston is an equal opportunity employer. It has a diverse and inclusive work culture with a creative, fun and collaborative environment.

Space Center Houston offers a competitive salary and benefits package.

To apply: Email resume, cover letter and a portfolio or reel of relevant work samples to careers@spacecenter.org. For more information, contact the Human Resources Department at (281) 244-2150 or visit our website at <http://www.spacecenter.org/careers>.

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