



Parents' guide to Space Center Houston Explorer Camps

Contact information

| | |
|---|-----------------|
| Reservations..... | +1 281-283-4755 |
| Reservations fax | +1 281-283-4766 |
| Education supervisor | +1 281-244-2142 |
| Explorer Camp program coordinator | +1 281-283-7773 |
| Education fax | +1 281-283-7724 |

Hours of operation

Check-in: 8:15-8:30 a.m. **Check-out:** 3-3:15 p.m.

Before- and after-care

Before- and after-care are only offered for multi-day Explorer Camps.

Before-care

- Before-care hours are 7-8:15 a.m. and the service costs \$15 for multi-day Explorer Camps.
- You must register for before-care two (2) business days prior to the date needed.
- Parents dropping off campers for before-care will need to enter through the main entrance, through the door labeled "before-care."

After-care*

- After-care is available during multi-day Explorer Camps to parents who are unable to pick-up their children by 3:15 p.m.
- After-care hours are 3:15-6 p.m. and the service costs \$15 per day.
- You must register for after-care two (2) business days prior to the date needed.

**Parents that do not pick up their campers by 3:15 p.m. may be charged for after-care for that day.*

Camp attire

- Campers will be given a space camp T-shirt for multi-day camps at check-in on the first day of camp. For the safety of the campers, this shirt will need to be worn to camp each day, all week.
- One-day campers will not receive a complimentary camp T-shirt and will be given wristbands for identification purposes only.
- Additional camp T-shirts can be purchased at check-in for \$15
- Campers should wear closed toe shoes.



Age requirements

- Camps are offered for the ages of 4-11.
- Space Center Houston strictly enforces age requirements. Your child must be the correct age at the time of camp.

Campers with special needs

- Parents of children with special needs should indicate their child's special needs on the Medical Information Form (due to Space Center Houston five (5) business days prior to the first day of camp).
- Once a parent indicates that their child has a disability, impairment, or condition, a representative from the Space Center Houston will contact the parent to discuss reasonable accommodations for the child.

Campers with allergies and medication

- Space Center Houston is not a nut-free camp.
- There are nut-free tables that children with indicated nut allergies will be required to sit at during lunch.
- If a camper is bringing an Epi-Pen, or medication to camp, Space Center Houston requires a signed physician's authorization five (5) business days prior to the first day of camp.

Lunch & snacks

- Campers may bring their lunch each day or order a meal plan.
- Five-day Explorer Camp meal plan is \$45.
- Three-day Explorer Camp meal plan is \$27.
- One-day Explorer Camp meal is \$9.
- Meal plans must be purchased two (2) business days prior to the first day of camp.
- No glass containers are allowed.
- There is not a microwave available to campers.
- Campers with food allergies will be required to sit at a special table to avoid food contamination.
- Every camper will be provided with a daily snack in the afternoon.

Health & Illness

- Space Center Houston requests that you keep children who are potentially infectious at home.
- If a child becomes ill during camp hours, a parent or guardian will be required to pick them up within one-hour of notification.

Late arrivals/early dismissals

- In the case of late arrival or early dismissal, parents should inform a crew member at the Guest Services Desk located at the main entrance to Space Center Houston, who can assist in dropping off or picking up campers.

Camper code of conduct

- Disruptive behavior, physical aggression, violence, disrespectful behavior towards others or their property, theft or possession/use of dangerous items will not be tolerated and may result in immediate dismissal.
- Damage to equipment due to misbehavior will be at the expense of the parent.
- Space Center Houston has a zero tolerance policy in regards to bullying.
- No refunds will be provided for early dismissal as a result of suspension.

Valuables

- Space Center Houston is not responsible for lost or stolen items.
- Cell phones are not permitted at Explorer Camps. If you need to get in touch with your child during camp hours, please contact the Education Office at +1 281-244-2142.

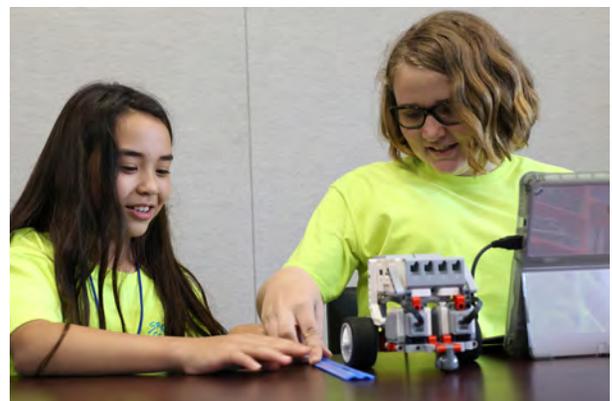


Refunds & Cancellations

- Camps with insufficient enrollment will be canceled at least two (2) weeks prior to first day of camp and an alternative camp will be made available.
- Refunds are not made for early dismissal, failure to attend, absences, or sick days.
- Cancellation notifications must be emailed to reservations@spacecenter.org.

Week-long camp refund policies

| Non-attendance | Policy |
|---|--|
| Cancellation two (2) weeks prior to the first day of camp | Full refund (for any reason) |
| Cancellation 48 hours prior to the first day of camp. | Full credit (for any reason); credits must be redeemed within 1 calendar year. |



Frequently Asked Questions

What is needed before the first day of camp?

- The Medical Form is due five (5) business days prior to the first day of camp.
- **Medical forms and Image Release forms will be emailed upon registration for camp.**
- **These documents need to be electronically signed and returned by email five (5) business days prior to camp.**
- Any campers who do not have a medical form completed by the start of camp will not be permitted to check-in at camp.

Do you have before-care and after-care?

- Before-care and After-care are *only* offered during the multi-day seasonal Explorer camps.
- Before-care and After-care are not offered during one-day camps.

What are the hours of camp?

- The doors to Space Center Houston open for camp check-in at approximately 8:15 a.m.
- Campers must be picked up by 3:15 p.m. to avoid a \$15 charge.
- Camp check-out begins at 2:50 p.m.

What does my child need to bring to camp each day?

- Closed-toed shoes should be worn each day.
- Lunch (unless a meal was purchased)

What should I expect at camp check-in?

- Campers and parents will enter Space Center Houston at the main entrance, through a designated camper check-in door.
- Parents will need to sign-in their camper(s) at their designated camp table.
- Parents will be given a hanging car tag with their child's name. This tag is to be placed on the rear view mirror at check-out.
- Campers will be escorted into the theater where they will begin their camp experience. At this time, we request that the parent/guardian leaves the center.
- By 8:45 a.m., campers will then be escorted to our Learning Innovation Center, which is located behind Space Center Houston.

What if my child has special needs?

- Parents of special needs children should indicate their child's special needs on the

Medical Information Form (due to Space Center Houston five (5) business days prior to the first day of camp).

- Once a parent indicates that their child has a disability, impairment, or condition, a representative from the Space Center Houston education staff will contact the parent to discuss reasonable accommodations for the child.

Does Space Center Houston provide lunch?

- Campers may bring their lunch each day or order a meal plan.
- Meal plans for the 5-day Explorer Camps are \$45.
- Meal plans for the 3-day Explorer Camps are \$27.
- One Day Explorer Camp meal is \$9.
- Meal-plans must be purchased two (2) business days prior to the first day of camp.
- No glass containers are allowed.
- There is *not* a microwave available to campers.
- Campers with food allergies will be required to sit at a special table to avoid food contamination.
- Every camper will be provided with a daily snack in the afternoon.

Where do I pick-up my child each day?

- Check-out begins at 2:50 p.m. each day.
- If you have not picked up your camper by 3:15 p.m., you may be charged a \$15 after-care fee.
- When coming to pick-up your child from camp, the parking fee is waived. Please inform the toll-booth attendant that you are picking up a camper.
- Parent hang-tags need to be properly displayed on the rear-view mirror during the pick-up process.
- Camper check-out takes place at the Learning Innovation Center. Please look for Day Camp pick-up signs to guide you to the checkout area. Camper check out closely resembles a school pick up line.
- In the event of early pick-up, please go to Guest Services, located inside Space Center Houston. You must show your ID in order to pick up a camper early. We kindly request that you check out campers at the Learning Innovation Center after 2:30 p.m. Please do not go to the Guest Services Desk to pick up your camper.

