Manned Space Flight Education Foundation Houston, Texas September 2018



Space Center Houston Education Instructor – Evening/Weekend Programs

The mission of Space Center Houston is to inspire all generations through the wonders of space exploration. Our vision is to be the world's leading science and space exploration learning center. Owned and operated by the nonprofit Manned Space Flight Education Foundation, we are the Official Visitor Center of NASA Johnson Space Center. The center features more than 400 space artifacts, hands-on interactive educational exhibits, and robust youth programs interpreting the exciting future and remarkable past of America's human spaceflight program.

We are currently seeking part-time Education Instructors to provide inspiring education experiences and exceptional guest service to students visiting Space Center Houston. Evening & Weekend Educational Programs include: Stars & STEM and Scout Camp-Ins. Responsibilities and qualifications are shown below:

POSITION RESPONSIBILITIES

- Professionally represent Space Center Houston by supervising, teaching and guiding student groups during educational activities.
- Set up, conduct, and facilitate education activities for students to fulfill program requirements.
- Lead programs and interact with students to promote teamwork and problem-solving skills.
- Set a positive example for students by demonstrating cleanliness, punctuality and respect for others.
- Understand and follow safety guidelines of Space Center Houston with respect to student safety and supervision.
- Participate as an active member of the Education team assuming other duties and responsibilities deemed necessary to assure the efficient operation of the Education Department.
- Other duties as assigned.

POSITION QUALIFICATIONS

- Minimum 15 college credit hours required. Degree and/or coursework in Education, Science, or Child Development preferred.
- Previous teaching experience and/or related work experience strongly preferred.
- Ability to problem solve and adapt to unusual situations.
- Must be independent, reliable, and able to work with little supervision.
- A creative team player with a willingness to work hard, a commitment to quality.
- Ability to work productively/cooperatively in a team environment.
- Must be available to work evenings from approximately 4:00 pm-11:00 pm on weekdays and weekends.
- Hours of work will vary based on program schedules.

Space Center Houston is an equal opportunity employer. It has a diverse and inclusive work culture with a creative, fun and collaborative environment.

Pay rate: \$9.75-\$13.50/hour (based on level of education and work experience)

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To apply: Access the application by clicking <u>here</u>. Save the blank application to your computer first, then complete the application. When completed, save again and email to <u>careers@spacecenter.org</u>. For more information, contact the Human Resources Department at (281) 244-2150 or visit our website at <u>www.spacecenter.org/careers</u>.