

## Space Center Houston Guest Operations Crew Member

The mission of Space Center Houston is to inspire all generations through the wonders of space exploration. Our vision is to be the world's leading science and space exploration learning center. Owned and operated by the nonprofit Manned Space Flight Education Foundation, we are the Official Visitor Center of NASA Johnson Space Center. The center features more than 400 space artifacts, hands-on interactive educational exhibits, and robust youth programs interpreting the exciting future and remarkable past of America's human spaceflight program.

We are currently seeking part time Guest Operations Crew Members to fill various roles. Positions may include tour guides, tram drivers, ticket sellers, and attraction attendants and presenters. All Operations Crew Members are responsible for providing stimulating education experiences and exceptional service to guests visiting Space Center Houston. Responsibilities and qualifications are shown below:

### POSITION RESPONSIBILITIES

- Educating guests about current NASA programs and the history of manned space flight.
- Interaction with the guests, greeting them with an upbeat pleasant attitude and smiling face.
- Enthusiastically providing exceptional guest service.
- Working as part of a team on common duties to ensure the efficient operation of the area
- Responsible for proper flow of guests as they enter Space Center Houston and various attractions throughout the Center.
- Maintain a safe, clean and orderly work location.
- Accurately document hourly and daily reports.

### POSITION QUALIFICATIONS

- Interest in NASA and space science.
- An enthusiastic and outgoing personality.
- Strong interpersonal skills.
- The ability to communicate well, speaking one-on-one with individuals as well as groups of up to 580 people.
- A self-starter with the maturity to work with little or no supervision.
- Must be a team player.
- An ability to stand at assigned locations for up to 8 hours with periodic breaks.
- Ability to climb stairs.
- Ability to move quickly through groups of people to reach guests who need assistance.
- Ability to assist guests in emergency situations.
- Ability to assist guests in wheelchairs and to their locations.
- Cash handling experience preferred, but not required.
- Customer service experience preferred.
- Weekend and holiday availability required.
- Minimum age for employment is 16.
- Some weekday availability preferred.

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Manned Space Flight Education Foundation  
Houston, Texas  
July 6, 2018



Space Center Houston is an equal opportunity employer. It has a diverse and inclusive work culture with a creative, fun and collaborative environment.

**To apply:** Access the application by clicking [here](#). Save the blank application to your computer first, then complete the application. When completed, save again and email to [careers@spacecenter.org](mailto:careers@spacecenter.org). For more information, contact the Human Resources Department at (281) 244-2150 or visit our website at [www.spacecenter.org/careers](http://www.spacecenter.org/careers).

Applications should be submitted no later than August 10, 2018. Orientation and training for new hires will be in mid-September.

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