



# School Visit Registration Form 2007-2008

Date of Visit: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

School Name: \_\_\_\_\_ District: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Alternate Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
 Coordinating Teacher: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Grade Level: \_\_\_\_\_

<u>1 week in advance—pre-payment required:</u>	<u>Rate Options</u>
<u>Less than 1 week in advance:</u>	\$9.50 per student (At least 10 people required)
	\$6.50 per student (At least 10 people required; Mondays ONLY)
	\$11.50 per student

Admission Tickets  
 You will receive one complimentary ticket for every complete set of ten tickets purchased. (1:10)

\$9.50     \$6.50     \$11.50

Total # of Students \_\_\_\_\_  
 Total # of Adults \_\_\_\_\_

Outer Space Academy classes and Starship Gallery Tours  
 \$3 per student in addition to admission with a \$60/20 student minimum. 45-60 minute enrichment classes. Please see website for class details. If you choose this option, you will be contacted by the instructor within 48 hours of receipt of registration to schedule your class.

Would you like your students to participate in an OSA or Gallery Tour?

OSA Yes No    Starship Gallery Tour Yes No

Payment Information

- Send full payment 1 week prior to receive the discounted \$9.50 and \$6.50 rates and to have your tickets pre-printed and waiting for pick up.
- Accepted forms of payment: school or district check (payable to "Space Center Houston"), money order, cashiers check, credit card, or cash. Personal checks and purchase orders are not accepted.
- Refunds will not be issued for amounts less than \$20. Refunds of amounts over \$20 will be issued 4 to 6 weeks after request is made.
- Cancellation is required at least 48 hours in advance of your trip in writing. Schools that fail to send notice of cancellation will be required to pay a fee equal to 25% of reserved student and adult ticket amount. Schools that reschedule will not be required to pay the fee.

Sending School Check, money order, or cashiers check     Pay using Credit Card

Name on Credit Card: \_\_\_\_\_ Credit Card Type: \_\_\_\_\_  
 Card #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ / \_\_\_\_\_ Exp. Date: \_\_\_\_\_ / \_\_\_\_\_

Send payments to: Education, 1601 NASA Parkway, Houston, TX 77058

Would you like to have your tickets mailed to you? (payment must be received at least 4 weeks in advance of your visit)

Yes    No

Upon completion of this form Fax: 281.283.7724, mail to Education, 1601 NASA Parkway, Houston, TX 77058, or Call 281.244.2164