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Dear JROTC Coordinator



Thank you for your interest in Space Center Houston's School Overnight Space Adventure Program.

We provide cadets with experiences that go beyond "just the facts" and encourages them to investigate our world and beyond.

Please use the accompanying information to help prepare yourself and your cadets for your upcoming visit!

We hope that this information will answer most of your questions! Please email or call if you have any other questions or concerns.

~The Education Crew~
281-244-2132 or 281-283-4752
svoprograms@spacecenter.org



Official Visitors Center of NASA's Johnson Space Center

School Overnight Space Adventure



PROGRAM INCLUDES

- ◆ Hotel Accommodations
- ◆ “Country” Dinner served at Space Center Houston
- ◆ Exciting grade level appropriate hands-on activities
- ◆ FREE second day visit to Space Center Houston
- ◆ FREE Large Screen Films
- ◆ Private Tram Tour to Johnson Space Center
- ◆ NASA Guest Speaker

PRICES

One Night Stay:

- ◆ \$85 per cadet,
- ◆ \$70 per adult (within 1:10 ratio)
- ◆ \$85 each additional adult (outside 1:10ratio)

Two Night Stay:

- ◆ \$120 per cadet
- ◆ \$105 per adult (within 1:10 ratio)
- ◆ \$120 each additional adult (outside 1:10 ratio)

Three Night Stay:

- ◆ \$145 per cadet
- ◆ \$130 per adult (within 1:10 ratio)
- ◆ \$145 each additional adult (outside 1:10 ratio)

RESERVATIONS

- ◆ Call 281-244-2132 or 281-283-4752
- ◆ Email svoprograms@spacecenter.org
- ◆ Fill out reservation form and fax to 281-283-7724
- ◆ For more information visit the website at www.spacecenter.org/SchoolOvernightVisits.html

HANDS-ON ACTIVITIES

Grades 6-8:

Explore new worlds! Your cadets will use teamwork and communication skills to construct a rover and explore a distant planet. Cadets will take an exciting scavenger hunt through the history of manned space flight. Cadets will then “tee off”, using Newton’s Laws and basic principles of trajectory, on Space Center Houston’s Rocket Golf Course.

Grades 9-12:

Cadets dive head first into the world of a NASA engineer. Cadets will discover the challenges of working within a budget, just like real engineers. Learning about the uses of robotics in the space program, cadets will design and test their own robotic arm. Communication and teamwork are stressed as cadets attempt to construct a working Martian colony. Finally, cadets will be put in charge of their own exploration mission as they build a motorized rover that will explore the farthest reaches of the Red Planet.



PREPARE FOR LIFT-OFF



Payment

- ◆ If a visit is scheduled at least 2 months prior to date, a 20% deposit is due one month after the initial reservation is made. The deposit is based on 20% of the number of tickets being purchased. If a visit is scheduled within 2 months the deposit is 50%. No hotel will be booked unless a deposit is received.
- ◆ If you are unable to pay the deposit within the allotted time, a credit card will be used to secure a reservation. If the deposit is not received, the credit card will be charged for the deposit.
- ◆ Final payment is due two weeks prior to the visit. SCH reserves the right to cancel any reservation if a final payment and signed contract are not received within two weeks prior to visit.
- ◆ Space Center Houston accepts school/district checks, credit cards, money orders/cashiers checks, and cash. We do not accept personal checks or purchase orders.
- ◆ Please make payments to Space Center Houston and mail to:

Space Center Houston
 School Overnight Space Adventure
 1601 NASA Parkway
 Houston, TX 77058

Participation in the Program

- ◆ Parents and siblings unable to attend evening events may join the group for the second day tour. Tickets are \$10.00 per person, and reservations must be made in advance.

Refunds and Cancellations

- ◆ No refunds will be issued after 2 weeks prior to your visit. This parameter is necessary due to the number of hotel rooms being reserved, the amount of staff scheduled, food being prepared, and the materials ordered. For this reason, refunding partial or full payment is not possible.
- ◆ Cancellation of your school's visit must be received in writing, prior to the date of your visit
- ◆ Any changes in group size must be in our office no later than two weeks prior to the date of visit. Refunds will not be issued if number or participants decrease within two weeks prior to visit.



Hotel Accommodations

- ◆ Hotel rooms are reserved by the School Overnight staff for four people to a room —adults and/or students. To determine the number of hotel rooms reserved by Space Center Houston, divide the total number of participants by four. This number reflects the number of hotel rooms reserved through the School Overnight Program.
- ◆ Check in is at 3:00 p.m. and is the earliest time your group can check into the hotel. It is recommended that you check in prior to arriving to Space Center Houston. If you are not able to check in prior to the evening, please call the hotel and let them know you will be a late arrival.
- ◆ Check out time is at 12:00 p.m.
- ◆ Each hotel participating in the School Overnight Program desires to accommodate your requests whenever possible. However, due to unexpected situations (ex: individuals extending their stay without prior notice), the hotel may not be able to accommodate every request.
- ◆ School groups are responsible for providing rooms for the bus drivers and/or any adult wishing to have their own private room.

Additional Hotel Rooms

- ◆ Any additional rooms desired by the group must be purchased through the hotel and is based on the hotel's availability. Please notify SCH if additional rooms will be purchased by individuals and provide us with the amount of adults and children.

Hotel Rooming List

- ◆ A listing of cadets and adults assigned to each room must be mailed or faxed to the designated hotel and Space Center Houston 2 weeks before the date of visit. This list allows the hotel to determine room assignments ahead of time, which decreases check-in time.

Hotel Code of Conduct

- ◆ Each school group is responsible for supervising their student's behavior while staying in the hotel. Space Center Houston is not responsible for unruly behavior and/or damage caused by schools participating in the School Overnight Program.



Contact us at 281-244-2132 or svoprograms@spacecenter.org

PREPARE FOR LIFT-OFF

Lunch

- ◆ If you plan to purchase cadet's lunches as a group or let your cadets purchase items from the Zero G Diner, please notify Sodexho. Refer to the "Let's do Launch" order forms for your second day lunch options.
- ◆ Payment for lunches should be made separately from that of admissions.
- ◆ Sack lunches are not allowed inside Space Center Houston. Please feel free to use the picnic park area located to the left of the facility.
- ◆ Please make payments to Sodexho and mail to:
Space Center Houston
Attn: Food Service
1601 NASA Parkway
Houston, TX 77058

Security

- ◆ Announce prior to the trip, that no backpacks, large bags, or any other item that does not fit within the security box, which as the dimensions of 12 1/2" in length (from left to right), 6 1/8" width (from front to back) and 12 1/2 " depth (from top to bottom) WILL NOT BE ALLOWED inside the center.
- ◆ All participants are subject to a search before they enter the building. Have all purses, cell phones, cameras, and other electronic devices out before approaching the security check point.

Code of Conduct

- ◆ Please review the enclosed "Code of Conduct" with your students and chaperones.
- ◆ Assign every cadets to a chaperone. Space Center Houston requires a 1:10 ratio. Cadets must stay with chaperones at all times regardless of grade level or age.

Transportation

- ◆ Each school is responsible for providing transportation to and from Space Center Houston and the hotel.

Schedules

- ◆ Please devise a schedule for both days at Space Center Houston. Make copies and distribute to all chaperones. Schedules should include bus pick up times, meals, times for GIANT screen films, Outer Space Academy classes or any other activity you plan to do while visiting the center.

Enhance Your Visit !

Outer Space Academy Class

The Outer Space Academy is available for \$3.00 per student with a \$60/20 student minimum. Each 60-minute class incorporates "hands-on, minds-on" activities. OSA classes are taught by the Space Center Houston education staff.

NBL Tour

Come see the Astronauts Train in a "Neutral" Environment. Book a Guided Tour of the largest pool of its kind in the world. Based on availability \$2 per person with a \$26 minimum. Space is limited!!

Lone Star Flight Museum

For only \$6 a person your group can visit the Lone Star Flight Museum in Galveston, Texas for a look at vintage World War II aircraft.





Frequently Asked Questions!



Do teachers and parents need to pay?

Yes, all cadets, teachers, and chaperones must pay before entering the building. Each paid adult and cadets will receive an admission ticket for the evening and a second day ticket for the following morning. Bus drivers may obtain a complimentary ticket for the second day visit at the Information Desk upon arrival.

How long does the second day “tour” take?

The Tram Tour, which takes you over to NASA takes approximately 90 minutes to complete. Time spent inside Space Center Houston depends on if your group views any giant screen films, live shows and/or takes the tram tour. Usually 3-5 hours is sufficient however, we invite you to stay as long as you like!

Can we eat “sack lunches” inside Space Center Houston?

Outside food is not allowed inside the center. We do have a covered picnic park area that can be used for eating your lunches. Lunches should be stored inside of your buses until it’s time to eat.

Will my group have a tour guide?

The Tram tour is the only part of your second day that will be guided. Touring inside the center is completely self guided. Please use the “Things to See and Do” section of this briefing to plan your day. A map of the center has been included.

Can I make reservations for a specific tram time?

All Overnight groups will experience the Tram Tour on the second day visit at 9:00 a.m. The tour lasts approximately 90 minutes.

I only have 12 students, can we do an OSA?

Outer Space Academy classes have a \$60/20 cadet minimum. If your group has less than 20 cadet you will be required to pay the \$60 minimum class fee in order to participate. To schedule an OSA, please call 281-244-2132 or email svoprograms@spacecenter.org.

Can I upgrade my hotel breakfast?

All upgrades to breakfast or any other special accommodations must be arranged by the school directly with the hotel.

What does the “Country Dinner” consist of?

The country dinner consist of chicken fried chicken, mash potatoes, white gravy, dinner roll, salad, and a drink. Please notify SCH of any special dietary needs.

What forms of payments are accepted?

Space Center Houston accepts school/district checks, credit cards and cash (large bills please). We do not accept personal checks or purchase orders. Please do not mail cash.

When is the deposit due?

The deposit is 20% of the total cost and is due before hotel arrangements can be made.

When is the final payment due?

The remaining balance is due no later than 2 weeks before the overnight visit. SCH reserves the right to cancel any reservation if a final payment and signed contract are not received within two weeks prior to visit.

Can I get a refund for cadets unable to attend?

No refunds will be issued after 2 weeks prior to your visit. For this reason, refunding partial or full payment is not possible. Hotel rooms, food, staff, and materials are determined based on the number of participants given 2 weeks before the overnight.

Can I add additional cadets and chaperones once I have sent in my final payment?

Yes! Additional participants may be added if there is availability.

Do I need to make the hotel arrangements?

Space Center Houston will take care of hotel arrangements and do our best to accommodate your requests. Bus driver rooms and private, individual rooms must be arranged directly through the hotel.

How many hotel rooms will I receive?

Hotel rooms are reserved for four people to a room—adults and/or students. To determine the number of hotel rooms reserved by Space Center Houston for a group, divide the total number of participants by four.

Can I purchase additional hotels rooms?

Yes! Any additional rooms desired by the group are the responsibility of the group and may be purchased directly through the hotel.



Contact us at 281-244-2132 or svoprograms@spacecenter.org