



Space Center Houston Contact Information

Reservations Department	+1 281-283-4755
Reservations Fax	+1 281-283-4766
Education Supervisor	+1 281-244-2142
Day Camps' Program Coordinator	+1 281-283-7773
Education Fax	+1 281-283-7724

Hours of Operations

Check-In

8:15-8:30 a.m.

Check-Out

3-3:15 pm.

Before-Care

- Our before-care service begins at 7 a.m.
- Parents dropping off campers for before-care will need to enter through the main entrance, through the door labeled "before-care."
- You must register for before-care two (2) business days prior to the date needed.

Before-care hours are 7–8:15 a.m. COST: \$15 per day.

After-Care

- After-care is available to parents who are unable to pick-up their children by 3:15 p.m.
- You must register for after-care two (2) business days prior to the date needed.

After-care hours are 3:15-6 p.m. COST: \$15 per day.

**Parents that do not pick up their campers by 3:15 p.m. may be charged for after-care for that day.*

Age Requirements

- Camps are offered for the ages of 4-11.
- Space Center Houston strictly enforces age requirements. Your child must be the correct age at the time of camp.

Campers with Special Needs

- Parents of children with special needs should indicate their child's special needs on the Medical Information Form (due to Space Center Houston five (5) business days prior to the first day of camp).
- Once a parent indicates that their child has a disability, impairment, or condition, a representative from the Space Center Houston education staff will contact the parent to discuss reasonable accommodations for the child.

Campers with Allergies and Medication

- Space Center Houston is not a nut-free camp.
- There are nut-free tables that children with indicated nut allergies will be required to sit at during lunch.
- If a camper is bringing an Epi-Pen, or medication to camp, Space Center Houston requires a signed physician's authorization five (5) business days prior to the first day of camp.

Camp Attire

- Campers will be given a Space Camp T-shirt at check-in on Monday morning. For the safety of the campers, this shirt will need to be worn to camp each day, all week.
- Additional camp T-shirts can be purchased at check-in for \$15.
- Campers should wear closed toe shoes.



Lunch & Snacks

- Campers may bring their lunch each day or order a meal plan for the week.
- Meal plans are \$43 for the week. Meal-plans must be purchased two (2) business days prior to the first day of camp.
- No glass containers are allowed.
- There is not a microwave available to campers.
- Campers with food allergies will be required to sit at a special table to avoid food contamination.
- Every camper will be provided with a daily snack in the afternoon.

Health & Illness

- Space Center Houston requests that you keep children who are potentially infectious at home.
- If a child becomes ill during camp hours, a parent or guardian will be required to pick them up within one-hour of notification.

Late Arrivals/Early Dismissals

- In the case of late arrival, or early dismissal, parents should inform Guest Services personnel at the Information Desk located at the main entrance to Space Center Houston, who can assist in dropping off, or picking up, the camper.

Refunds & Cancellations

Session Cancellations

- Camps with insufficient enrollment will be canceled at least two (2) weeks prior to first day of camp and an alternative camp will be made available.
- Refunds are not made for early dismissal, failure to attend, absences, or sick days.
- Cancellation notifications must be emailed to reservations@spacecenter.org.

Camper Code of Conduct

- Disruptive behavior, physical aggression, violence, disrespectful behavior towards others or their property, theft or possession/use of dangerous items will not be tolerated and may result in immediate dismissal from the program.
- Damage to equipment due to misbehavior will be at the expense of the parent.
- Space Center Houston has a zero tolerance policy in regards to bullying.
- No refunds will be provided for early dismissal as a result of suspension.

Valuables

- Space Center Houston is not responsible for lost or stolen items.
- Cell phones are not permitted at Day Camps. If you need to get in touch with your child during camp hours, please contact the Education Office at +1 281-244-2142.

<i>Week-Long Camps</i>	
<i>Non-attendance</i>	<i>Policy</i>
Cancellation two (2) weeks prior to the first day of camp	Full refund (for any reason)
Cancellation 48 hours prior to the first day of camp.	Full credit (for any reason); credits must be redeemed within 1 calendar year .