



Photography Request Form

Space Center Houston is a nonprofit science and space exploration learning center and the official Visitor Center for the NASA Johnson Space Center. In order to protect the integrity of the Foundation's mission and philosophy, the following must be completed three weeks before the requested shoot date in order to consider the request. Completing this form does not guarantee acceptance of your request. To allow us to fully evaluate your request, please complete as much information as possible.

Email the completed form to communications@spacecenter.org. Once we've evaluated the request, we will give you our decision. The video footage/photography obtained of Space Center Houston's exhibits cannot be reproduced, altered, sold, or used for any other promotional purpose without written approval of Space Center Houston. Said usage of photography and recordings shall not be libelous, slanderous or derogatory in any manner of the Foundation, its museum, Space Center Houston, assigns or of NASA.

The duration of the photoshoot should not exceed two hours unless the photographer is hired for a private event. All photography requests must still be submitted to the Communications Department for review and approval.

Please provide a list and include a photo of all media equipment intended for use on the scheduled photography date. If the shoot takes place during operating hours, equipment may be limited to a standard handheld DSLR camera. Any additional lenses or media accessories will be subject to review and approval by the Communications Department.

Photographer

Phone

Email

Company

Address

Desired Shoot Date(s)

Photography Start and End Times

Brief Description of Project(s)

Where will the photo(s) be used?

Photographer's Signature

Date

For Museum Staff Only

Application Approved ☐ Yes ☐ No

Space Center Houston

Date